

Hire Prices | Space | Resources | Services | Catering

The Melting Pot is a low carbon resource base located in the heart of Edinburgh. The Melting Pot provides affordable, fully accessible and attractive work, meeting and event spaces for people working for 'more-than-profit'. Our aim is to incubate Social Innovation. We are a social enterprise, and operate as a not-for-profit limited company.



The Melting Pot
inspiration at work

Our meeting and events spaces are available for public hire.

Meeting Room: (200sq ft, up to 10 people)

Our meeting room is professionally furnished with an extended teak table in the style of a modern boardroom. It is used for interviewing, board-meetings, training workshops, away-days and confidential meetings and informal gatherings.

Workshop Space: (1080 sq ft, up to 15 - 100 people)

The Workshop Space is a beautiful, light and spacious conference room of 1000 sq ft. Perfect for all kinds of events from training workshops to AGMs, public conferences or private gatherings. It is available for a full day, half day or evening according to specific time slots; a list of furniture & equipment is included.

Event Hire	Capacity	Availability	Price
Meeting Room*	10 people max.	8.30am – 6 or 9* pm (*Tues & Thurs late night opening) Also available at other times – 'out-of-hours'	£15 p/hr OR £25 p/hr out-of-hours
Workshop Space** Standard Event Half Day	10 – 60 people max	9am – 1pm 1.30pm – 5.30pm 6pm – 10pm	£225
Workshop Space** Standard Event Full Day	10 – 60 people max	9am – 5pm	£350
Workshop Space** Premium Event**	60 – 100 people max	9am – 1pm 1.30pm – 5.30pm 6pm – 10pm Half Day OR 9am – 5pm Full Day	£375 / £500
Whole Space Hire***	< 200 people	9am – 1pm 1.30pm – 5.30pm 6pm – 10pm Half Day OR 9am – 5pm Full Day	£400 / £700

* Includes: WiFi, flipchart and pens

** Includes: room setup to your preferred design, data projector and laptop, WiFi, flipchart and pens, mini PA, stereo

*** Includes: everything available for both meeting and workshop spaces, plus the central work area and informal meeting spaces; i.e. the whole of TMP (3000 sq ft), ONLY available at weekends

Standard Services

We can provide a range of additional services including:

Digital Projector (£25), Additional Flip-charts (£7.50), Laptop (Windows 2000 & XP) (£20), Telephone & Fax (£10), B&W Printing/Photocopy (from £5), Tele-conferencing (£10 per hour), Mini PA System with Hand & Tie Mics (£25).

Specialist Services

Interview Hosting: a compulsory fee for management of your interview candidates. This includes a welcome, waiting area seating, exercise setting, tea & coffee; and leaves you free to focus on your interviews.

£5 pp

Public Events Marketing: via our E-Bulletin of 4,500 More-than-Profit Sector Contact Database and a link on our website

£30

Video Conferencing and Hearing/ Induction Loop: please speak to us in advance and we can arrange this service

TBA

Self Catering Option (see terms and conditions for more info)

£30

Catering Prices

We encourage use of our **set Menus** below. You can, of course, choose any combination from the individual price menu. We provide FREE bottled tap water.

Our food is **Organic, Fairly-Traded** and **Locally Sourced**, wherever possible; we aim at supporting local businesses, social enterprises and co-operatives.

Although we do not have an alcohol license, you can **Bring Your Own**. We ask for £4 per bottle to cover Glass Hire, Glass Wash and Bottle Recycling.



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CATERING OPTIONS Choose from our set menus or make up your own...	Price	People
Menu A – Tea & Coffee As much Fairtrade Tea / Coffee as you can drink per serving	£1.50	1
Menu B – Breakfast Booster Fairtrade Tea / Coffee, Fresh Fruit Juice with Danish pastry	£3.50	1
Menu C – Hot Light Lunch Fresh Homemade Soup, Bread & Butter	£4.75	1
Menu D – Cold Light Lunch Deluxe Sandwich Platter (choice of meat, veggie or vegan)	£3.95	1
Menu E – Out to Lunch Fresh Homemade Soup, Bread and Butter Deluxe Sandwich Platter (choice of meat, veggie or vegan) Mixed Salad Bowls Fresh sweet Fruit Platter (Melon, Pineapple, Grapes, Kiwi Fruit)	£10.50	1
Menu F – Turkish Delight (min 10 people) Delicious Turkish Meze Platter including falafel, hummus, warm pittas, stuffed vine leaves, mixed olives, chargrilled aubergine, rocket salad and cucumber yogurt	£9	1
Menu G – Snack Attack Tea/Coffee + Biscuit Selection* *Sweet Waffle Biscuits, Digestive Biscuits and Chocolate covered mixed seed bars	£3.25	1
Menu H – All Day Diva 2 Servings of Tea / Coffee + Menu E + Menu G	£15.75	1
INDIVIDUAL PRICES		
Tea / Herbal Tea / Coffee	£1.50	1
Fresh Fruit Juice – Orange, Apple, Tropical	£3	5
Waffle Sweet Biscuits	£2	3
Digestives or Fruity Biscuits	£2	8
Chocolate Mixed Seed Bar	£1	1
Fresh Fruit Platter – Pineapple, Grapes, Melon, Kiwi	£1.75	1*
Deluxe Sandwich Platter (Baguette)	£3.95	1*
Mixed Salad Bowl	£2.00	1*
Large Mixed Danish Pastries	£1.50	1*
Large Fabulous Fresh Soup	£3.75	1*
Fresh Bread & Butter	£1	1
Turkish Meze Platter	£9	1*
Corkage per Bottle	£4	5

Notes:

Please specify on our booking form if you require meaty/veggie/vegan/other.

* Due to suppliers costs we require a minimum booking of 6 people servings per choice of soup, salads, sandwiches, fruit and pastries; and 10 people servings for Turkish meze.

All prices quoted include VAT.

Please refer to our Terms and Conditions for further information.