

Hire Prices Space | Resources | Services | Catering

The Melting Pot is a low carbon resource base located in the heart of Edinburgh. The Melting Pot provides affordable, fully accessible and attractive work, meeting and event spaces for people working in the 'more-than-profit' community. Our aim is to Incubate Social Innovation. We are a social enterprise, and operate as a not-for-profit limited company.



The Melting Pot
inspiration at work

Our meeting and events spaces are available for public hire.

Meeting Room: (200sq ft, up to 10 people)

Our meeting room is professionally furnished with an extended teak table in the style of a modern boardroom. It is used for interviewing, board-meetings, training workshops, away-days and confidential meetings and informal gatherings.

Workshop Space: (1080 sq ft, up to 15 - 100 people)

The Workshop Space is a beautiful, light and spacious conference room of 1000 sq ft. It is perfect for all kinds of events from training workshops to AGM's, public conferences or private gatherings. It is available for a full day, half day or evening according to specific time slots; a list of available furniture & equipment is included.

Event Hire	Capacity	Availability	Price
Meeting Room*	10 people max.	8.30am – 6 or 9* pm (*Tues & Thurs late night opening) available at other times – 'out-of-hours'	£15 p/hr OR £25 p/hr out-of-hours
Workshop Space** Standard Event <i>Half Day</i>	10 – 60 people max	9am – 1pm 1.30pm – 5.30pm 6pm – 10pm	£225
Workshop Space** Standard Event <i>Full Day</i>	10 – 60 people max	9am – 5pm	£350
Workshop Space** Premium Event**	60 – 100 people max	9am – 1pm 1.30pm – 5.30pm 6pm – 10pm Half Day OR 9am – 5pm Full Day	£375 / £500
Whole Space Hire***	< 200 people	9am – 1pm 1.30pm – 5.30pm 6pm – 10pm Half Day OR 9am – 5pm Full Day	£400 / £700

* Includes: WiFi, flipchart and pens

** Includes: room setup to your preferred design, data projector and laptop, WiFi, flipchart and pens, mini PA, stereo

*** Includes: everything available for both meeting and workshop spaces, plus the central work area and informal meeting spaces; i.e. the whole of TMP (3000 sq ft), ONLY available at weekends

Standard Services

We can provide a range of additional services including:

Digital Projector (£25), Additional Flip-charts (£7.50), Laptop (Windows 2000 & XP) (£20), Telephone & Fax (£10), B&W Printing/Photocopy (from £5), Tele-conferencing (£10 per hour), Mini PA System with Hand & Tie Mics (£25).

Specialist Services

Interview Hosting: a compulsory fee for management of your interview candidates, up to half an hour pre-interview - includes a welcome, waiting area seating, exercise setting, tea & coffee-to leave you free to focus on your interviews

£5 pp

Public Events Marketing: via our E-Bulletin, with a 4,500 More-than-Profit Sector Contact Database, and a link on our website

£30

Video Conferencing and Hearing/ Induction Loop: please speak to us in advance and we can arrange these services

TBA

Self Catering Option (see terms and Conditions for more info)

£30

Catering Prices

We encourage use of our **set Menus** below. You can, of course, choose any combination from the individual price menu. We provide FREE bottled tap water.

Our food is **Organic, Fairly-Traded** and **Locally Sourced**, wherever possible; we aim at supporting local businesses, social enterprises and co-operatives.

Although we do not have an alcohol license, you can **Bring Your Own**. We ask for £4 per bottle to cover Glass Hire, Glass Wash and Bottle Recycling.



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CATERING OPTIONS: Choose from our set menus or make up your own...	Price	People
Menu A – Tea & Coffee As much Fairtrade Tea / Coffee as you can drink per serving	£1.50	1
Menu B – Breakfast Booster Fairtrade Tea / Coffee, Fresh Fruit Juice with Danish pastry	£3.50	1
Menu C – Hot Light Lunch Fresh Homemade Soup, Bread & Butter	£4.75	1
Menu D – Cold Light Lunch Deluxe Sandwich Platter (choice of meat, veggie or vegan)	£3.75	1
Menu E – Out to Lunch Fresh Homemade Soup, Bread and Butter Deluxe Sandwich Platter (choice of meat, veggie or vegan) Mixed Salad Bowls Fresh sweet Fruit Platter (Melon, Pineapple, Grapes, Kiwi Fruit)	£10.50	1
Menu F – Turkish Delight (min 10 people) Delicious Turkish Meze Platter including falafel, humus, warm pitas, stuffed vine leaves, mixed olives, chargrilled aubergine, rocket salad and cucumber yogurt	£9	1
Menu G – Snack Attack Tea/Coffee + Biscuit Selection* *Sweet Waffle Biscuits, Digestive Biscuits and Chocolate covered mixed seed bars	£3.25	1
Menu H – All Day Diva 2 Servings of Tea / Coffee + Menu E + Menu G	£15.75	1
INDIVIDUAL PRICES		
Tea / Herbal Tea / Coffee	£1.50	1
Fresh Fruit Juice – Orange, Apple, Tropical	£3	5
Sweet Waffle Biscuits	£2	3
Digestives or Fruity Biscuits	£2	8
Chocolate Mixed Seed Bar	£1	1
Fresh Fruit Platter – Pineapple, Grapes, Melon, Kiwi	£1.75	1*
Deluxe Sandwich Platter (Baguette)	£3.75	1*
Mixed Salad Bowl	£20	1*
Large Mixed Danish Pastries	£1.50	1*
Large Fabulous Fresh Soup	£3.75	1*
Fresh Bread & Butter	£1	1
Turkish Meze Platter	£9	1*
Corkage per Bottle	£4	

Notes:

Please specify on the booking form if you require meaty/veggie/vegan/other.

* Due to suppliers' costs, we require a 6 people minimum serving for orders of soup, salad, sandwiches, fruit and pastries; a 10 people minimum serving for Turkish meze.

All prices quoted include VAT.

Please refer to our Terms and Conditions for further information.