

Interview Hosting



The Melting Pot
inspiration at work

Interview room with hosting service

At The Melting Pot we realise that interviews can be as stressful for the interviewer as they are for the interviewee. When you hold job interviews in our meeting room we can provide an additional hosting service for your candidates.

This includes:

- Each interviewee being welcomed by our staff and made comfortable in a private waiting and working space for up to 1/2 hour before their interview
- Providing tea, coffee or water for the interviewee while they wait
- Setting the candidate up with any organisational materials, tasks or exercises you require

This will:

- Provide a professional experience and image of your organisation to your interview candidates.
- Reduce your stress on the day by allowing our staff to welcome and set-up your candidates
- Create peace of mind for you and your candidates so that you can get the best out of your interview process, and get the best person for the job

Our Event Hosts are always on site to support you and ensure your event is a great success.

Interview Hosting Service: £5 per interview candidate
Meeting Room: £15 per hour

Please complete and return when using our interview hosting service

Candidate Name	Approximate arrival time	Interview Time	Hosting Requirements

The Melting Pot, 5 Rose Street, Edinburgh EH2 2PR 0131 243 2623

bookings@themeltingpotedinburgh.org.uk